

Final Label User Guide

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Introduction

Final Label is a web-based application designed to streamline the creation of medication dispensing labels for patients. This tool allows healthcare professionals to efficiently generate accurate labels, ensuring patients receive the correct medication with appropriate instructions.

Its primary design is for business continuity purposes when primary systems fail. With Final Label, all you need to do is connect a local or network label printer of any type, follow the simple instructions, and print your label. If you require more bespoke options or independent

hosting—such as your own drug database, recording elements, permanent address for your organization, or any tailoring—please reach out.

Final Label is available under a Creative Commons license, enabling anyone to use it for free. It is provided "as is"; see the Disclaimer section for more details.

Security

Final Label has no database or back-end functionality, meaning no data is stored or recorded in any location; therefore, no significant data security considerations are required. However, please check with your local clinical safety/security teams.

As long as you use a secure internet/network and have an up-to-date firewall, your data will be secure. If a database is required or you need more complex tasks, please reach out to discuss options.

Accessing the Application

To access the Final Label application, navigate to the Pills2Pixels website provided by your organization or directly open the HTML file if you have saved a copy of the website to run locally. Ensure you have a modern web browser (e.g., Chrome, Firefox, Edge) with JavaScript enabled for full functionality.

Navigating the Interface

Upon launching the application, you'll be presented with a user-friendly interface divided into two main sections:

- Input Section (Left Side): Where you enter patient and medication details.
- Dispensing Label Preview (Right Side): A real-time preview of the label based on your inputs.

At the top of the page, there is a navigation bar with options:

- Home: Returns the user to the main Pills2Pixels application page.
- About: Information about the application.
- Guide: Access to this user guide.
- Contact: Contact information for support.

Creating a Dispensing Label

Inputting Patient Information

Patient Name:

- Locate the "Patient Name" field in the input section.
- Enter the patient's full name (maximum 30 characters).
- This will appear on the dispensing label under "Patient Name."

Ward/Clinic:

- Find the "Ward/Clinic" field.
- Input the ward or clinic name associated with the patient (maximum 8 characters).
- This information will display under "Location" on the label.

Selecting Medication

Using the Dropdown Menu

Drug Label Dropdown:

- Click on the dropdown menu labeled "Search Medication."
- Begin typing the medication name to filter options.
- Select the appropriate medication from the list.
- The selected medication will populate the "Drug Name" field on the label.

Using the Free Type Option

If the medication is not listed or you prefer to enter it manually:

Free Type Option:

- Click the "Free type" button below the dropdown menu.
- A new input field labeled "Freetype Drug Name/Strength/Form" will appear.
- Enter the medication name, strength, and form as needed.
- This input will override any selection from the dropdown and display on the label.

Entering Quantity and Directions

Quantity:

Find the "Quantity" field.

• Enter the amount of medication to dispense (e.g., number of tablets).

Directions:

- Locate the "Directions" text area.
- Input detailed instructions for the patient (maximum 150 characters).
- Examples:
 - "Take one tablet twice daily after meals."
 - "Apply a thin layer to the affected area once daily."

Adding BNF Codes

BNF Code Selection:

- Under "BNF code," there's a dropdown menu allowing multiple selections.
- Hold the Ctrl key (or Command on Mac) to select multiple codes.
- Options include standard warnings and instructions, such as:
 - "Warning: This medicine may make you sleepy."
 - "Take with or just after food, or a meal."
- The selected BNF codes will appear in the "BNF warnings" section of the label.

Printing Labels

After entering all necessary information, you can print various labels:

Main Label

Print Main Label:

- Click the "Main" button.
- This prints the dispensing label containing all primary information:
 - o Drug name
 - Directions
 - Quantity
 - Patient name
 - Date
 - Location

BNF Label

Print BNF Label:

Click the "BNF" button.

This prints a label containing only the BNF warnings selected earlier.

Additional Features

- Next Item / New Patient:
 - After printing, you can quickly start a new label.
 - Click the "Next Item" button to clear medication fields and enter a new prescription for the same patient.
 - Click the "New Patient" button to reset all fields for a new patient.
- Editable Fields:
 - o On the label preview, certain fields are editable directly.
 - Click on the text to make adjustments if necessary before printing.
- Auto-Date Feature:
 - The application automatically fills in the current date on the label.
 - Ensure your system date and time are correct for accuracy.

Contact and Support

For assistance, feedback, or to report issues, please contact us:

• Website: <u>www.pills2pixels.com</u>

• Email: pills2pixels@gmail.com

Documentation: Accessible via the "Documentation" link in the footer.

Disclaimer

All of our software is covered by this disclaimer:

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Thank you for using Final Label by Pills2Pixels.